



## 2016-2017 MEDAL OF VALOR

Award Nomination Form

(You may use this form or produce the format on your computer.)

*The deed performed must have been one of personal bravery or self-sacrifice so conspicuous as to clearly distinguish the individual above his or her comrades and must have involved the risk of life.*

### AGENCY AND NAME OF INDIVIDUAL SUBMITTING NOMINATION

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### NOMINEE INFORMATION

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution/Facility Name: \_\_\_\_\_

Institution/Facility Address: \_\_\_\_\_

Years of Service: \_\_\_\_\_

Narrative (fill out on next page)

## GUIDELINES FOR MEDAL OF VALOR NOMINATIONS

- **The nomination should be made and signed off by the CO, Warden, Superintendent or those in charge at the time the Incident occurred and agreed with and in support by the ranking Official of the agency.**
- The nomination should be a person who displays acts of courage and bravery in the face of personal risk to themselves or others associated with the incident.
- Those who are nominated for this Medal of Valor award are considered at a meeting of NAAWS Officials at the Winter ACA conference meeting. Those are selected will be notified by their agency head, after the vote is taken by the NAAWS Officials. The Executive Director of NAAWS or her designee will notify the agency head of the selection.
- Those selected for the Medal of Valor and someone from that agency should plan on attending to assist in the presentation of this award.
- The awards for Medal of Valor are presented at the yearly summer ACA conference. The presentation of the Medal of Valor is done at the Warden of the Year banquet.
- More than one nomination for Medal of Valor are considered. The nomination should be clearly spelled out. Not to exceed two pages of content of submission:
  - a. Agency name and name of the Individual who is submitting the nominee;
  - b. Name of nominee and rank or title.
  - c. Institution/Facility Name, address and telephone e-mail address for contact purposes.
  - d. The nominees years of service with the agency.

*Please flip to next page for narration & submission information*

**Narrative**

**SUBMIT FORM**

**You may also print out this form and mail it to:**

Executive Director of the NAAWS Gloria Hultz  
415 Skycrest Lane  
Plant City, Florida 33565

*Thank You for Your Participation*